



Memo No: 37.02.0000.106.08.004.20.3221

Date: 12 .05.2024.



Office Order

Ms. Latifa Khatun. Senior Teacher, Dhanmondi Govt. Boys High School, Dhaka has been granted 05 (five) days Ex-Bangladesh Leave on half average pay from 20.05.2024 to 24.05.2024. She would like to travel with her husband Mr. Md. Saidur Rahman, Chairman (Grade-1), Bangladesh Chemical Industries Corporation (BCIC) to participate in the 111th Board Meeting to be held in India from 20-24 May, 2024 or 05 (Five) days leave after the date of departure. This Ex- Bangladesh Leave has been granted under the following terms and conditions:

Terms and Conditions:


- He will not be allowed to overstay abroad beyond the approved time.
- All related expenses of the travel will be borne by him/her personally.
- He will report the concerned authority soon after his return.
- The stated travelling expenses will have to be shown in the income tax return as per rules.
- In case of failure to return to the country on time, the head of the institution shall inform the directorate within three working days.

This order is issued with the approval of the proper authority.


15.05.2024
(Mohammed Aziz Uddin)
Deputy Director (Secondary)
Mobile : +88 01712059641


Copy forwarded for information (Not in the order of seniority):

- Secretary, Secondary and Higher Education Division, Ministry of Education, Secretariat of Bangladesh, Dhaka.
- Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
- High commissioner, High commission for the people's Republic of Bangladesh, New Delhi, India.
- Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
- Director (College & Admin/Secondary/Planning & Development), Directorate of Secondary and Higher Education, Bangladesh, Dhaka.
- Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka.
- Chairman, Bangladesh Civil Aviation Authority.
- Immigration Officer, Departure Department,
- Immigration Officers, All concerned immigration port,
- Foreign Currency Controller, Bangladesh Bank, Dhaka.
- Ms. Latifa Khatun, Senior Teacher, Dhanmondi Govt. Boys High School, Dhaka.
- EMIS Cell, Directorate of Secondary and Higher Education, Bangladesh, Dhaka (With the request for publication on the website).
- PA to Director General, Directorate of Secondary and Higher Education, Bangladesh, Dhaka
- Office Copy.


15.05.2024
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